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| ***ISSUE FORM*** |  |

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| **Originator's Name:**  **Phase/Process:**  **Functional Area:** | | **Priority:** Critical/High/Medium/Low  **Date Raised:**  **Assigned to:**  **Target Resolution Date:** |
| **Status:** Open/Assigned/Investigated/Resolved/Approved/Deferred/No Action  *(Circle one)* | | |
| **Description**: | | |
| **Possible action(s):**  **1.**  **2.**  **Estimated Impact For Each Action:**  **1.**  **2.** | | |
| **Recommendation:** | | |
| **Accepted on behalf of Project Team:**  **Date:** | **Accepted on behalf of <Client>**  **Date:** | |